

# Updating Catapult Sales Tax

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For versions of Catapult from 3.176 to 4.1:

1. Select the Maintenance menu>Generators>Taxes.
2. Select the tax rate you wish to edit.
3. Alter the percentage.
4. Click Save.
5. Click Close.

Restart all terminals for change to take effect.



**Taxes Generator -- State Tax**

Name:  New

Receipt Alias:  Delete

Screen / Receipt Legend:  Long Distance Cards Tax  
State Tax

Tax Rate:

- Straight Percentage:  3
- Flat Rate per Item:
- Tax Table with Tax Rate...:

Taxable Purchase:

- Tax All
- Tax Only Amount at or Above:
- Tax Only Amount Below:

Taxes Collected GL Account:  0000

Copy Close [Esc]

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**Taxes Generator -- Edit State Tax**

Name:  New Save 4

Receipt Alias:  Delete Cancel

Screen / Receipt Legend:  Long Distance Cards Tax  
State Tax

Tax Rate:

- Straight Percentage:
- Flat Rate per Item:
- Tax Table with Tax Rate...:

Taxable Purchase:

- Tax All
- Tax Only Amount at or Above:
- Tax Only Amount Below:

Taxes Collected GL Account:  0000

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