

Instructions for Micros 8700 systems

Micros 8700 system:

1. Open the 8700 Configurator from your desktop – enter your ID
2. Click the [Tax Table] button
3. Using the arrow keys, arrow down twice and over three times until the square appears around the first tax percentage rate.
4. Enter the new tax rates
5. When finished, choose File -> Save/Exit to save
6. If you feel you have made an error, choose File -> Quit and start over

For assistance please contact NCBP Care Center at 866-819-7403.